

# **Dorchester on Thames**



## **Parish Plan**

**September 2005**

# Introduction

This plan was supported by the Oxfordshire Rural Community Council who provide funding and advice so that rural communities can identify issues affecting their community and prepare a plan of action to tackle those issues.

It was led by the Parish Council, who adopted the key findings and manage the on-going issues in conjunction with local representatives.

## Why Dorchester?

- The village is changing rapidly – we need to deal with the implications of this change and identify how to meet the challenges it brings in a structured, measured and fully consultative way.
- Some burning issues have emerged and others deserve our attention, but we have to prioritise.
- New people have moved in, bringing a change in the population structure, new interests and new issues.
- Action plans are an effective mechanism for getting funding for new community projects and we don't want to miss funding opportunities.

## Methodology and Timeline

The widest possible input from the community has been sought both in the issues to be tackled and in the solutions recommended.

### Key steps have been:

- April 2003: project was announced at the annual Parish meeting. A preliminary exercise in identifying and prioritising issues was carried out. Several public meetings were convened during 2003 to further identify and prioritise the key issues.
- November 2003 to February 2004: a series of questionnaires were distributed. Preliminary results were presented at the annual parish meeting and the village fete.
- August 2004: The Action Plan was adopted by the Parish Council and distributed to the community.
- May 2005: Ongoing activity and consultation included a youth-focussed event with actions adopted by the Parish Council that month, concluding the Parish Plan consultative process.
- August 2005: Preparation of this final Action Plan.

## Next Steps

The Parish Council and the Working Groups have been busy implementing Actions wherever possible since their adoption. Some actions have been completed, others are in progress, either by Working Parties or by the Parish Council directly. Therefore this document is a summary of the key topics raised and prioritised during the consultation process. Each action has a status, as at 31st July 2005.

The Parish Plan will not be static and unchanging. In recognition that some projects will 'fall by the wayside' over the coming years, and new ones will present themselves, it will be formally reviewed and updated by the PPMC annually, in consultation with the Parish Council, to reflect changing priorities over the previous and forthcoming years.

# Acknowledgements

The Parish Plan was organised by a Management Committee whose members were part of the Steering Group which managed and ran working groups for each topic. The working groups then pulled in additional residents, societies or specialists as required. Members of the Steering Group have put a considerable amount of work into the preparation of the Parish Plan, amounting to over 300 hours of voluntary time input. The contribution of everyone involved is acknowledged.

We thank the Oxfordshire Rural Community Council and SODC for proving the funding for the Parish Plan exercise and especially thank David Fisher and Anton Nath of ORCC for their valuable assistance throughout the process.

# The Parish Plan Steering Group

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# Crime and Safety

## **Action 1** To support an initiative to re-launch Neighbourhood Watch

### how

- Provide a list of questionnaire respondents willing to participate in Neighbourhood Watch to the local co-ordinator
- Liaise with local and regional co-ordinators to support a re-launch of Neighbourhood Watch

### who

- Neighbourhood Watch
- Parish Plan Crime and Safety Working Group

### status

- Done



## **Action 2** To publicise the correct telephone number to report crime

### how

- Identify suitable means of communicating the number, eg. Dorchester News, village website, notice boards

### who

- PCC for Dorchester News
- Dorchester on Thames Parish Council
- Parish Plan Crime and Safety Working Group

### status

- Done



## **Action 3** To investigate and implement security measures for the School and Pre-school premises

how

- Instigate a campaign with the relevant authorities

who

- Primary School and Pre-school
- Parish Plan Crime and Safety Working Group

status

- Done



## Local Shops and Services



## **Action 4** To make information on village activities more widely available

how

- Distribute the activity list to the 133 questionnaire respondents who requested it
- Make the list available to the village web site project
- Establish the responsibility for maintaining the list

who

- Parish Plan Shops and Services Working Group
- Dorchester Abbey Church Wardens
- Dorchester on Thames Parish Council
- DOTWeb (the village web site working group)

status

- Done. A list was published in Dorchester News and on the village website.



# Local Shops and Services

## **Action 5** To consider and recommend options for a lunches/snacks venue

### how

- Assess likely venues
- Engage in further consultative work in the village
- Liaise with local authorities

### who

- Parish Plan Shops and Services Working Group
- Dorchester on Thames Parish Council
- South Oxfordshire District Council
- Oxfordshire Rural Community Council
- Village Hall Management Committee

### status

- Ongoing

## **Action 6** To consider the creation of a Local Exchange Trading Scheme

### how

- A presentation to interested parties by Wallingford LETS

### who

- Parish Plan Shops and Services Working Group
- Dorchester on Thames Parish Council
- Wallingford LETS
- Oxfordshire Rural Community Council

### status

- Done





# Car Parking

## **Action 7** To increase the use of car parking at the Recreation Ground

- Or Drayton Road and Oxford Road when wet
- Possible all-weather parking in the longer term

### how

- Improved signage
- Provide marshalls
- More advance publicity to visitors
- Park 'n Ride package for Abbey bookings
- Floodlighting

### who

- Dorchester on Thames Parish Council with funding from fees charged to promoters

### status

- Done



## **Action 8** To develop the car parking facilities at Bridge End

- Increase the number of parking spaces available
- Improve the efficiency of parking

### how

- Re-surface and mark out the existing area into bays
- Make environmental improvements to the public toilet and parking areas

### who

- Oxfordshire County Council
- South Oxfordshire District Council
- Dorchester Abbey
- Dorchester on Thames Parish Council

### status

- Ongoing  
Parish Council has allocated £10,000 in its 2005 business plan for improvements to the existing car park.



## **Action 9** To introduce parking controls in High Street

how

- Waiting time limit outside Co-operative Store
- Yellow/white lines at key points, eg. Queen Street junction

who

- Oxfordshire County Council

status

- Ongoing

## **Action 10** To influence the planning authorities so that all future development has proper regard for its impact on demand for car parking spaces

how

- Adopt a policy for parking requirements
- Lobby the District Council

who

- Dorchester on Thames Parish Council

status

- Ongoing

## **Action 11** To campaign for changes to speed limits

how

- Lobby Oxfordshire County Council

who

- Dorchester on Thames Parish Council

status

- Ongoing





# Affordable Housing

## **Action 12** To progress the provision of affordable housing in Dorchester

### how

- Consultation with the Housing Enabling Manager of South Oxfordshire District Council and the Rural Housing Enabler of Oxfordshire Rural Community Council

### who

- Dorchester on Thames Parish Council
- Parish Plan Affordable Housing Working Group

### status

- Ongoing

## **Action 13**

To investigate possible building sites in Dorchester based on the questionnaire responses

### how

- Establish land ownership, feasibility and appropriateness of developing the suggested sites

### who

- South Oxfordshire District Council
- Dorchester on Thames Parish Council
- Parish Plan Affordable Housing Working Group

### status

- Ongoing

## **Action 14**

To consider and recommend the primary groups for whom housing should be provided

### how

- By studying the experiences of other villages similar to Dorchester by consultation with SODC and ORCC

### who

- Dorchester on Thames Parish Council
- Parish Plan Affordable Housing Working Group

### status

- Ongoing

# Facilities for the elderly

## **Action 15** To provide seats for the elderly to be sited on the Hurst Water Meadow

- how
- who
- status
- Approach the trustees of the Hurst Water Meadow
- Parish Plan Facilities for the Elderly Working Group
- Done. Two seats hewn from oak butts have been installed.



## **Action 16** To investigate whether the Village Co-operative Store can provide or support a home delivery service to the elderly and infirm

- how
- who
- status
- Discussion with the management of the store
- Advertise for a person to implement the service
- Parish Plan Facilities for the Elderly Working Group
- Done.





# Environment and Wildlife

## Action 17

To draw up and implement an environmental action plan

### how

- Obtain blueprint from Oxfordshire Nature Conservation Forum
- Identify champion(s)
- Identify and map sensitive areas
- Identify suitable locations for new trees
- Survey flora and fauna
- Determine key actions
- Ensure long term maintenance

### who

- Volunteers
- Hurst Water Meadow Trust/Northmoor Trust
- Dorchester on Thames Parish Council
- Owners of designated areas

### status

- Ongoing

## Action 18

To prevent flooding

### how

- Identify problem areas
- Determine the nature of the problem(s)
- Exert pressure on Oxfordshire County Council, Thames Water and the Environment Agency to solve the problems

### who

- Persons affected
- Dorchester on Thames Parish Council
- Local elected representatives

### status

- Ongoing until problems resolved

## **Action 19** To reduce litter (including weeds around Village Hall, School wall, etc.)

### how

- Identify worst areas
- Site more litter bins
- Remove weeds and spray to prevent regrowth
- Educate public via schools and Dorchester News

### who

- Dorchester on Thames Parish Council
- South Oxfordshire District Council
- Northmoor Trust (Wild Waste Show)
- Schools
- Editor of Dorchester News

### status

- Done.



## **Action 20** To reduce smells from the sewage plant

### how

- Determine and record the incidence of smells
- Exert continuous pressure on the Environment Agency and Thames Water to solve the problems

### who

- Persons most affected
- Dorchester on Thames Parish Council
- Local elected representatives

### status

- Ongoing





# Refuse and Recycling

## **Action 21** To establish a Community Composting Scheme

- either a central facility for the whole village
- or a series of small neighbourhood sites if this proves to be more suitable or practicable
- or the provision of a communal chipping machine

### how

- Investigate schemes set up in other parts of the County to determine their suitability for Dorchester
- Depending on the outcome, convene a public meeting to decide on the type of scheme that should be created

### who

- Parish Plan Refuse and Recycling Working Group
- Dorchester on Thames Parish Council
- South Oxfordshire District Council
- Oxfordshire County Council

### status

- Ongoing

## **Action 22** To make recycling boxes readily available in the village

### who

- Parish Plan Refuse and Recycling Working Group
- Dorchester on Thames Parish Council

### status

- Done. New, additional or replacement boxes are available from two sources within the village.



## **Action 23** To campaign for the kerbside recycling of glass bottles and jars

### how

- Lobby South Oxfordshire District Council

### who

- Parish Plan Refuse and Recycling Working Group

### status

- Ongoing

# Information Technology

## **Action 24** To provide Broadband Communication for all areas of the village

### how

- Continue to pressure BT to ensure that plans for a May 2005 implementation are not delayed
- Investigate the extent to which any BT implementation might not provide full coverage
- Pursue an alternative 'wireless' broadband provision for any areas not covered or for those who require an earlier implementation

### who

- Parish Plan IT Working Group
- South Oxfordshire District Council

### status

- Done



## **Action 25** To establish training facilities for Information Technology within the village

### how

- A further questionnaire to determine the topics for training
- Recruit a team of volunteer trainers
- Investigate funding and other resources
- Develop training programmes and schedules

### who

- Parish Plan IT Working Group
- Volunteer trainers
- South Oxfordshire District Council
- Oxfordshire County Council

### status

- Done. Training sessions started in January 2005





## **Action 26** To establish a Community Website

how

- Provide comprehensive information for potential visitors
- A source of local news and information for residents
- A forum for individuals to express their views
- Provide links to other village and local websites
- Develop the existing village website into one that serves the needs of both residents and potential visitors

who

- DOTWeb (the Dorchester Website Working Group)
- Parish Plan IT Working Group
- Dorchester on Thames Parish Council
- All village clubs/societies/businesses

status

- Done. Website was launched October 2004



## Public Transport



## **Action 27** To press for shelters at the two bus stops at the Berinsfield roundabout

how

- Lobby Oxfordshire County Council

who

- Parish Plan Public Transport Working Group
- Dorchester on Thames Parish Council
- Oxfordshire Rural Community Council

status

- Done. Shelters were installed June 2005



## **Action 28** To summarise and publish bus service timetables of interest to Dorchester residents and visitors

### how

- Compile extracts from the relevant timetables
- Print and deliver to all households
- Publish extracts on the village web site

### who

- Parish Plan Public Transport Working Group
- Dorchester on Thames Parish Council
- Thames Travel
- DOTWeb ( the Village web site working group)

### status

- Done



## **Action 29** To ensure that the Volunteer Driver Scheme remains robust

- Following the questionnaire circulated by the Parish Plan Public Transport Working Group in November 2003, sufficient volunteers were identified to re-activate the Berinsfield Volunteer Driver Scheme

### how

- Supply the Berinsfield Information and Volunteer Centre With contact details of residents who expressed an interest in the scheme
- Follow up to ensure that as many volunteers as possible have been recruited either to the Berinsfield or the Wallingford schemes

### who

- Parish Plan IT Working Group
- South Oxfordshire District Council

### status

- Done



## **Action 30** To liaise with neighbouring villages regarding the provision of a community minibus

### who

- Parish Plan Transport Working Group
- Dorchester on Thames Parish Council
- Berinsfield Parish Council
- Drayton St Leonard Parish Council
- Berinsfield Information and Volunteer Centre
- Berinsfield Community Business
- Oxfordshire Rural Community Council
- South Oxfordshire District Council
- Oxfordshire County Council

### status

- Ongoing



# Tourism Development

## Action 31

To develop a tourism management plan

### how

- to maximise benefits to visitors and local facilities/businesses
- to minimise detrimental impact on the village
- Set up Tourism Working Group
- Support the implementation of relevant elements of the Parish Plan (eg. Car parking, environment)
- Carry out visitor survey
- Carry out tourism impact study
- Prepare outline plan
- Identify projects to improve tourism management and services

### who

- Dorchester on Thames Parish Council
- Dorchester Abbey Parochial Church Council
- Parish Plan Management Committee
- Parish Plan Working Groups
- Local businesses
- South Oxfordshire District Council
- Hidden Britain

### status

- Ongoing



# Conservation

## Action 32

To develop a new Conservation Plan for Dorchester

### how

- Encourage greater public awareness of the concepts of 'conservation area' and 'listed building' and how they affect decisions on village planning and development
- Promote and make available for consultation the forthcoming SODC Conservation Guide to Dorchester (which includes listed buildings)
- Develop appropriate additional material, such as location maps and lists of buildings relating to the parts of the village outside the conservation area
- Assist in further development of the conservation plan

### who

- Parish Plan Working Groups
- Dorchester on Thames Parish Council
- Dorchester on Thames Society
- South Oxfordshire District Council

### status

- Ongoing

## Action 33

To react to public opinion of 'unloved' buildings and where possible implement changes

### how

- For specific public or community-owned areas (eg. toilets/car park and sports pavilion/recreation ground), identify potential improvements and where appropriate, sources of funding.
- Seek to ensure that all proposals for new developments take a long-term view of their impact.

### who

- Parish Plan Conservation Working Group
- Dorchester on Thames Parish Council
- Dorchester on Thames Sports Club

### status

- Ongoing

## Action 34

To support implementation of Parish Council decisions regarding the cemetery building

### how

- Obtain necessary permissions
- Identify sources of funding
- Cap and make the building safe
- Further develop plans for memorial plaques
- Improve the surrounding area

### who

- Parish Plan Conservation Working Group
- Dorchester on Thames Parish Council

### status

- Done. Work scheduled to start as soon as grant clarified.



## Youth and Recreation

## Action 35

To set up a Youth Parish Council in accordance with National Association of Local Government guidelines

### how

- Assess NALC guidelines and propose implementation timetable
- Convene a follow-up youth meeting to present NALC guidelines, agree the timetable, funding and role.

### who

- Parish Plan Youth Working Group
- Dorchester on Thames Parish Council

### status

- Ongoing

## **Action 36** To consider and implement a range of Summer activities for Dorchester's young people

### how

- Liaise with local youth groups, ORCC, TRAX and inviting interested individuals to run sessions as appropriate
- Liaise with Parish Council and others for seed funding.

### who

- Parish Plan Youth Working Group
- Dorchester on Thames Parish Council
- South Oxfordshire District Council
- Oxfordshire County Council Youth Team
- ORCC

### status

- Ongoing

## **Action 37** To investigate options for setting up a youth club in the village

### how

- Liaise with local youth groups, ORCC, TRAX and invite interested individuals to run sessions as appropriate
- Liaise with Parish Council and others for seed funding.

### who

- Parish Plan Youth Working Group
- Dorchester on Thames Parish Council
- South Oxfordshire District Council
- Oxfordshire County Council Youth Team
- ORCC

### status

- Ongoing

## **Action 38** To upgrade the childrens' playground

### how

- Consult the village children regarding requirements
- Obtain quotations for equipment and installation
- Form a fund-raising committee

### who

- Dorchester on Thames Parish Council

### status

- Ongoing